

**COUNCIL MINUTES
BOONE COUNTY, INDIANA
SEPTEMBER 13, 2016**

Council Member: You are hereby notified that there will be a regular meeting of the Boone County Council at the Boone County Office Building, 116 W. Washington St., in the Connie Lamar Meeting Room, Room 105, in the City of Lebanon, on Tuesday, September 13, 2016 at 6:30pm.

Council President Steve Jacob called the meeting to order. Council members in attendance were Vice President Marcia Wilhoite, Tom Santelli, Brian Buchanan, Kevin Van Horn, David Rodgers and John Hume.

IN THE MATTER OF MINUTES

Councilor Rodgers made a motion to approve the council minutes from the August 9, 2016 meeting as written. Councilor Hume seconded. Motion carried 7-0

IN THE MATTER OF RE-APPROPRIATIONS

CIRCUIT COURT

Kamilla Aeschliman, Bailiff for Circuit Court, presented the re-appropriation submitted by Circuit Court. Council had an open discussion.

From: 1000.0232.410.411.0.2119	PT Clerical (GAL)	\$7,114.35
To: 1000.0232.410.411.0.2114	Bailiff	

Councilor Rodgers made motion to approve the above request as submitted. Councilor Santelli seconded. Motion carried, 7-0.

CIRCUIT COURT

Jill Sibila, Director of Boone County Youth Assist Program, presented the re-appropriation submitted by Circuit Court for move the remaining \$236.24 from the Retirement line to the Director Line to cover payroll through the end of the year.

From: 9143.0000.410.412.0.5154	Retirement	\$236.24
To: 9143.0000.410.411.0.0019	Director	

Councilor Wilhoite made motion to approve the above request as submitted. Councilor Buchanan seconded. Motion carried, 7-0.

SHERIFF

Mike Nielsen, Boone County Sheriff, presented the re-appropriation submitted by the Sheriff's Department to move the \$40,000.00 in jailors line to the overtime line for the remainder of the year due to staff shortages during hiring processes.

Councilor Rodgers asked what the current head count in the Boone County Jail at this time.

Nielsen stated that there were 203 inmates at the jail at this time.

From: 1000.0005.410.411.0.0520	Jailors	\$40,000.00
To: 1000.0005.410.411.0.0023	Overtime	

Councilor Santelli made motion to approve the above request as submitted. Councilor Hume seconded. Motion carried, 7-0.

PROSECUTOR

No one showed from Prosecutor Office to present the re-appropriation to move \$3000.00 of the Legal Asst. Line to three different paralegal lines, 0927, 0936 and 0932. Council had an open discussion about changing the Salary Ordinance for raises at that time and that it should be a Budget Hearing issue. The Council tabled the Re-appropriation and addresses this at their budget hearing this week.

From: 1000.0009.410.411.0.0929	Legal Asst.	
To: 1000.0009.410.411.0.0927	Paralegal	\$1000.00
1000.0009.410.411.0.0936	Paralegal	\$1000.00
1000.0009.410.411.0.0932	Paralegal	\$1000.00

Councilor Wilhoite made a motion to table the above request as submitted. Councilor Santelli seconded motion. Motion carried, 7-0.

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Council members reviewed the requests made by the following departments:

AUDITOR

Heather Myers, Boone County Auditor, presented an additional request to add \$1000.00 to the supply line. With having turn over in the office and with having to order new stamps and envelopes.

1000.0002.420.421.0.0060	Office Supplies	\$1000.00
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Councilor Santelli made a motion to approve the requests as submitted. Councilor Buchanan seconded. Motion carried, 7-0.

CCD

Mike Miller, Maintenance Director, presented an additional request to add \$3771.00 to line .9120 for unexpected repairs on Courthouse HVAC cooling chillers and third courtroom air handling unit.

1138.0000.440.443.0.9120	CCD Courthouse/Annex	\$3771.00
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Miller, also presented an additional request to add 10, 125.00 to line .9124 with the decision to have the interior of 14 HVAC air handling units cleaned for better performance and air flow throughout the jail.

1138.0000.440.443.0.9124	CCD Jail Building	\$10,125.00
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Councilor Wilhoite made a motion to approve the two requests as submitted. Councilor Buchanan seconded. Motion carried, 7-0.

BOONE COUNTY YOUTH ASSIST PROGRAM

Jill Sibila, Director of BCYAP, presented an additional request to move the \$10,000.00 to cover the director payroll through 2016.

9143.0000.410.411.0.0019	Director	\$10,000.00
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Councilor Wilhoite made a motion to approve the request as submitted. Councilor Buchanan seconded. Motion carried, 7-0.

CORONER

Shon Hough, Boone County Coroner, presented an additional request for \$50,000.00 for the Autopsy Fees line.

1000.0007.430.431.0.0719

Autopsy Fees

\$50,000.00

Councilor Rodgers made a motion to approve the requests as submitted. Councilor Buchanan seconded. Motion carried, 7-0.

IN THE MATTER OF NEW BUSINESS

Jessica Fouts, Boone County Clerk, presented a request for a salary ordinance amendment. In January she had a full time employee who had an accident, she has been off and on for a couple months and then about 6 weeks ago she decided that she couldn't come back to work with it leaving our office short the eighth person. I have taken what was left of her salary for the year and divided it up between the full time and part time employees in office. No additional money is needed. David Rodgers asked if it affect the 2017 budget. Jessica would like to keep part of that salary to keep then the same for 2017. Council had open discussion. Each employee will get \$.40 more an hour besides the first deputy who gets double to make her salary closer to the clerk.

Councilor Santelli made motion to amend the Salary Ordinance for 2016 that was submitted. Councilor Hume seconded. Motion carried, 7-0

Commissioner, Jeff Wolfe with Sean Horan from IT, presented to council the update on Connie Lamar room that has been put off for about five years. We have quotes for \$40,000.00 to \$200,000.00 with the quotes for this update. Sean Horan has had many meetings with BIS Digital to get the final quote for the update down to \$61,539.38. Commissioner Wolfe stated the update will be a Digital Recording; the impertinence of this is that the table system we have now is outdated to the point that tapes are no longer being made, we are getting tapes that are left over in the warehouses. Digital Recording ran from a computer in the room, two ninety inch monitors on the front and back of the room and an eighty inch on the left side wall of the room. The update will also allow anyone that has a tablet or computer will be able to view and hear anything that is being presented at that time. This would also give us flexibility to able to have training in the Connie Lamar room also.

Council President Jacob asked if cameras was included in this quote; Commissioner Wolfe stated that they can be added in the future but to have cameras it would need a policy for the cameras records, would need extra storage space for them to be kept. It would take a part-time person to handle the cameras.

Councilor Van Horn asked about the cost of electrical work that would be needed during installation of the update or if the cost was included in the quote. Wolfe and Horan stated that most of the installation would be done in house with Mike Miller with maintenance.

Councilor Rodgers questioned if there was a contract involved; Horan stated that there would be a contract; Councilor Hume stated that it would be \$4620.00 annual and \$350 for software. Council has open discussion about the update to the room.

Commissioner Wolfe stated that they are going to submit this claim for the 2014 Bond issue that has a little bit of money left over from some projects and adjustments made.

Councilor Santelli thanked Jeff Wolfe for his 5 year process on this project, also thanking IT and GUTS for making this possible. They have had around 5 or 6 bids on this project that went from \$200,000.00 to now the final quote of \$61, 539.38.

Councilor Wilhoite wanted to make sure that it covers the needs to the Auditor's Office and others that would be recordings. Horan stated that they have met with every other office that uses

the recording system and got their needs, most offices said that they would want the foot paddles. Foot paddles would help with marking where the key votes are in the minutes. No motion or objection from the council for the updates to the Connie Lamar Room.

Craig Parks, Highway Engineer, the Highway Department has hired HWC Engineering, in that we needed to develop a Steering Committee. Councilor Jacob stated that he would like two appointments from the Council to join the committee, John Hume and Brian Buchanan. The committee will meet once a month for the next six to eight months. They are teaming up with Lebanon so it could slow it up some. Council is at agreement these two councilors to be added to the Steering Committee.

OLD BUSINESS

Attorney Bob Clutter, Auditors received a bill from Umbaugh for \$3900.00 for continue of services that are required on bonds. It was for the G.O. 2010 Bond and the 2014 COIT Bond. He was asking for a line to be setup for these continuing bond fees. Umbaugh will have this annually and will have trustee fees. Jacob asked if it needed to be two different lines; Clutter stated that it could be done all in one line. Both total estimated for \$5000.00 to \$7000.00 annually for both. Commissioner Wolfe stated that it could either come out of the County budget or the Commissioner budget going forward both are responsible for Bonds. Councilor Santelli stated he would like it to come out of the Commissioner's Budget. It would be a legal line set up out the commissioner budget, Clutter stated that going forward he would he would budget \$10,000.00. Councilor Rodgers asked if this could be done at the budget hearing. Clutter stated that he could but the payment needed to be paid now. Wolfe stated he would have to ask Karen how much is left in their professional line to go ahead a get the payment paid and if needed we could always come to the council for an additional if needed before the end of the year. In the meanwhile the line can be created going forward for 2017 budget.

PUBLIC COMMENT

NONE

Councilor Santelli made a motion to adjourn. Councilor Buchanan seconded. Motion carried, 7-0.

The next regular scheduled meeting for the Council is Tuesday October 12, 2016 at 8:30 am.

Minutes Prepared by Tiffany Merritt, Deputy Auditor.

Steve Jacob
Boone County Council President

Date

Heather R. Myers
Boone County Auditor

Date